

Appendix A – Impact Assessment (IA)

Name of the project, policy, service, or strategy:	South Ribble Economic Strategy		
Responsible officer:	Victoria Willet (Director of Change and Delivery)		
Service Lead:	Jennifer Clough (Investment and Skills Manager)		
Date of assessment:	03/02/2023	Date of review:	

Introduction

Overview

What is an Impact Assessment?

The Impact Assessment is a tool to ensure that any policy, project, strategy, or service is assessed to consider any positive or negative impacts for all our residents with regards to equalities, health and sustainability. It is important that this is done in a timely manner and ideally it should precede the start of the project, policy or strategy concerned at Chorley Council or South Ribble Borough Council.

Who is the Impact Assessment for?

The responsibility of conducting the Impact Assessment is with the leading officer of the policy that is being assessed, with service leads responsible for the final sign off of the assessment. Once complete and signed off, the Impact Assessments are submitted to Performance and Partnerships, who are responsible for storing, monitoring, and ensuring the quality of the assessments. The assessment tool covers both Chorley and South Ribble Borough Council.

Why do we need to do Impact Assessments?

As Councils, we are committed as community leaders, service providers, and employers. Therefore, we will work to ensure that everybody is afforded equality of opportunity and good life chances. The Impact Assessment is a tool we use to ensure that we fulfil these commitments and thus meet our legal duties.

Instructions

Quick steps for completion

Follow the quick steps below when completing the Impact Assessment:

1. Sections: There are three sections to the Impact Assessment. These include:

- Equality impact: the impact on the nine equality strands, which include age, disability, sex, gender reassignment, race, religion, sexual orientation, pregnancy and maternity, and marriage and civil partnership. See the **Equality Framework**.
- Health and environmental impact: the impact on health and wellbeing as well as the environment.
- Reputational impact: the impact on the Councils' reputation and our ability to deliver our key priorities. Reference should be made to the Corporate Strategies.

2. Rating and evidence: Each section has a number of questions that should be given a rating and evidence given for why the rating has been selected. This allows us to quantify the impact. The rating key is outlined below:

Code	Description
P	Positive impact
N	Negative impact
NI	Neutral impact

3. Actions: Once a rating is given, actions should be identified to mitigate any negative impacts or maximise any positive impacts of the policy, project, or strategy that is being assessed.

4. Sign off: Once the assessment is completed, sign off is required by a Service Lead.

5. Submit: Once signed off, the Impact Assessment should be sent to the Performance and Partnerships Team, who will store the assessment securely and check for quality.

6. Follow up: Actions should be implemented and changes should be made to the policy, project, or strategy that has been assessed, with follow ups conducted annually to monitor progress.

Information and Support

Contact details

To submit your completed Impact Assessment or for guidance and support, please contact Performance and Partnerships at performance@chorley.gov.uk or performance@southribble.gov.uk

Equality Impact

Area for consideration	P	N	NI	Evidence	Further action required
What potential impact does this activity have upon:					
Those of different ages?	✓			The Strategy will support residents of all ages to access skills support, apprenticeships and jobs. It will develop connections between employers and local education providers and support residents to remain in employment longer.	
Those with physical or mental disability?	✓			The Strategy will facilitate employability support for groups with additional requirements.	
Those who have undergone or are undergoing gender reassignment?			✓	Neutral impact.	
Those who are pregnant or are parents?			✓	Neutral impact.	
Those of different races?			✓	Neutral impact.	
Those of different religions or beliefs?			✓	Neutral impact.	
Those of different sexes?			✓	Neutral impact.	
Those of different sexual orientations?			✓	Neutral impact.	
Those who are married or in a civil			✓	Neutral impact.	

partnership?					
Socio-economic equality or social cohesion?	✓			The Strategy aims to ensure equality of opportunities for residents to gain higher level skills that will lead to higher paid jobs. It identifies opportunities to work with partners to support key groups to access work and training opportunities.	

Health, Social and Environmental Impact

Area for consideration	P	N	NI	Evidence	Further action required
What potential impact does this activity have upon:					
Enabling residents to start well (pre-birth to 19)? <i>(Please consider childhood obesity, vulnerable families, and pregnancy care)</i>	✓			The Strategy will help to support career pathways for young people by working with local education providers and employers to connect the curriculum to key work skills.	
Enabling residents to live well (16 to 75 years)? <i>(Please consider mental and physical wellbeing, living environment, healthy lifestyles, and improving outcomes)</i>	✓			The Strategy will support residents of working age to live well by supporting access to training and job opportunities, which will benefit mental and physical wellbeing.	
Enabling residents to age well (over 65 years)? <i>(Please consider social isolation, living independently, dementia, and supporting carers and families)</i>	✓			The Strategy will support people to access retraining opportunities to help people return to the workplace and remain in employment longer. This combats social isolation and can benefit mental and physical wellbeing.	
Natural environment? <i>(Please consider impact on habitation, ecosystems, and biodiversity)</i>	✓			The Strategy aims to reduce the carbon footprint of the local economy and reduce the environmental impact of development. It also aims to support the development of 'green skills'. The Council will make sustainable use of resources when developing commercial space.	
Air quality and pollution? <i>(Please consider impact on climate change, waste generation, and health)</i>	✓			The Strategy aims to reduce the carbon footprint of the local economy and reduce the environmental impact of development. It also aims to support the development of 'green	

			skills'. The Council will make sustainable use of resources when developing commercial space.	
Natural resources? <i>(Please consider the use of materials and as well as transport methods and their sustainability)</i>	✓		The Strategy aims to reduce the carbon footprint of the local economy and reduce the environmental impact of development. It also aims to support the development of 'green skills'. The Council will make sustainable use of resources when developing commercial space.	
Rurality? <i>(Please consider the impact of those who live in rural communities, their access to services/activities)</i>	✓		The Strategy supports town and village centres to thrive, ensuring that they are both adaptable and versatile in response to changing trends.	

Strategic Impact

Area for consideration	P	N	NI	Evidence	Further action required
What potential impact does this activity make upon:					
The Councils' reputation? <i>(Please consider impact on trust, confidence, our role as community leaders, and providing value for money)</i>	✓			The Strategy is expected to have a positive impact on the Council's reputation by responding to the economic needs of the borough and bringing forward actions to support local businesses and residents.	
Our ability to deliver the Corporate Strategy? <i>(Please refer to the Strategic Objectives)</i>	✓			The Strategy is directly related to the Corporate Strategy priority 'A fair local economy that works for everyone' and delivery of the Economic Strategy; Develop green energy schemes for local businesses; Deliver the South Ribble Skills Factory, and Develop town centres as vibrant multi-use spaces	

